



Palmetto Scholars Academy Board Meeting

2415 Avenue F, North Charleston, SC 29405

Meeting Minutes for October 11, 2011

5:30 p.m.

Meeting Attendees

Palmetto Scholars Academy Board Members

Ms. Stacy Alberico, Dr. Shelagh Gallagher, Ex-Officio

Member of the Board, Mr. Win Gasperson, Mr. Bob Graham, Mr. Jim Haley,

Mr. Em Hubbard, PSA Principal and Ex-Officio Member of the Board, Ms.

Stacey Lindbergh, Chair, Mr. Keith McElveen, and Dr. Jean Chandler

Absent Members

Mr. Ernest Andreade and Mr. Jim Garvey

I. Call to Order: The meeting was called to order by Ms. Stacey Lindbergh.

II. PSA Mission Statement was read by Dr. Shelagh Gallagher.

III. A quorum was present.

IV. Consent Agenda:

A) Approval of the Agenda for the October 11, 2011 Board Meeting

B) Approval of Minutes for the September 13, 2011 Board Meeting

V. Public Comments

Ms. Billie Walden, PSA Math Teacher, addressed comments to the board emphasizing the importance of a strong strategic plan for the success of the school. She praised the school's spectacular results in PASS, EOC and retention of students and faculty.

Dr. David Eslinger, President of PSA's Parent-Community Association spoke in support of the school and asked the board to let him know how the organization might help make the school successful.

VI. Strategic Planning- Ms. Joan Ustin, Strategic Planning Consultant

- Ms. Joan Ustin reported that the strategic plan needed more thought and fine tuning.**
- She asked Ms. Stacey Lindbergh to send out the current strategic draft to each board member in order for them to take a goal and flesh it out with substance and details.**

VII. Financial Report- Mr. Jim Haley

- Mr. Jim Haley introduced members of McCay, Kiddy, & Associates, LLC, Certified Public Accountants and Business Advisors in charge of PSA's audit for the school year 2010-2011.**
- The auditing firm gave the school a clean audit with three suggestions: keep a complete set of books with recording of accruals, show the cash reconciliation at the end of each month to be in agreement with trial balance, and use certified public accounts.**
- Mr. Haley reported that the school is working with Jones Pounder & Associates for the current school year.**
- The promised increase in per pupil funding arrived in August.**
- Mr. Haley has turned the books over to Mr. Em Hubbard, principal.**

VIII. Nominating Committee- Ms. Stacey Lindbergh

- **Ms. Lindbergh thanked the following retiring board members: Ms. Stacy Alberico, Mr. Bob Graham, Mr. Jim Garvey, and Mr. Ernest Andreade for their hard work, commitment, and loyalty to PSA.**
- **The board approved a new configuration for members of the board to include staying at 9 members with 4 parents and 4 community members with the final slot going to either a parent or community member.**
- **A motion carried to vote on board members by the end of October with the new board members installed at the November meeting.**

IX. Facilities Committee- Mr. Jim Garvey (Absent- with Ms. Lindbergh reporting)

- **The facilities will be meeting with Noisette to talk about the lease.**
- **Jim Garvey will be staying on the Facilities Committee.**
- **As the strategic plan develops, the committee will be communicating with parents on any decision for either renting from Noisette or seeking other options.**

X. Academic Excellence Committee- Mr. Win Gasperson

- **Mr. Win Gasperson thanked Ms. Marlene Baber and Ms. Melissa Venters for successful planning and coordinating the Intersession.**
- **The number one goal of the strategic plan will focus on curriculum.**
- **The committee will be looking closely at the Illinois Academy of Math and Science model for guidance in striving for continuous improvement in student achievement and faculty professional growth and development.**

XI. Fundraising- Ms. Stacey Lindbergh

- **Ms. Stacey Lindbergh reported that the school is working to resolve outstanding fund raiding issues with The Winkler Group.**
- **The school will be seeking grants in technology.**
- **Ms. Stacey Lindbergh and Dr. Shelagh Gallagher will be presenting at the National Conference for Gifted Children in New Orleans on PSA in November.**
- **Ms. Lindbergh will be presenting on strategies for hiring a principal at a charter school convention in Florida.**

XII. Principal's Report- Mr. Em Hubbard

- **Mr. Hubbard proposed Accreditation from the Advanced Standards for Quality Schools.**
- **His reasons included: college admissions officials: assurance of students' readiness; scholarship awards committee: legitimacy of candidates; parent and students: high standards, transferable credit, no obstacles to access to colleges; Faculty: transferable for teaching years of credit for service; School leaders: framework for ensuring continuous improvement, defining duties and responsibilities; and Public: standard of excellence.**
- **Mr. Hubbard called attention to the parallel roles of strategic planning and the standards of Quality schools to include: Purpose and Direction, Governance and Leadership, Teaching and Assessing for Learning, Resources and Support Systems, and Using Results for Continuous Improvement.**
- **Included in the self study would be a site visit from educators as peer reviewers with recommendations for improvement with 2 years to address concerns.**
- **Mr. Hubbard reported that the 6th grade has 63 students enrolled; 7th has 70 students; 8th grade has 72 students and 9th grade has 30 students for a total of 235 students.**
- **Mr. Hubbard requested early recruitment in order to create a pool of applicants ready for gifted and talented curriculum.**

XIII. Adjournment- Ms. Stacey Lindbergh asked for the meeting to adjourn.

Minutes respectfully submitted by Dr. Jean Chandler, Secretary